

Organized by :



Indian Exhibitions, Conferences & Events Services Association

India's Premier Platform for Exhibition, Event, Decoration & Retail Design Industry

24 25 26 August 2022

Hall No. 2 GF, Pragati Maidan, New Delhi (India)



SPACE BOOKING APPLICATION FORM

India Expo Shop Secretariat

Admin Office: DEE Touch 1, Kilokari Village, Ring Road
Adjacent Maharani Bagh Bus Stand, New Delhi -110014
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E-mail: anita.iesa2015@gmail.com
Website: www.indiaexposhop.in

For Exhibition Management use only

EXHIBITOR DETAILS:

Exhibiting Company's Name: _____

Address: _____

City: _____ Pin Code: _____ Country: _____

Tel.: _____ Mobile: _____ Email: _____ Website: _____

Person in Charge of Participation: _____ Designation: _____

Contact Person at Stand: _____ Designation: _____

Products/ Services on display: _____

Foreign Representations: _____

Company GST Registration No.: _____ Kindly share the copy of GST Registration Certificate along with the Space Booking Application Form.

SPACE REQUIREMENT PARTICULARS:

Stall Size: _____ (sqm).

Stall Preferences (Please mention Stall No.): 1. _____ 2. _____ 3. _____

Exhibition Tariff (per sqm)	Space Type	Minimum Space	Indian Exhibitors (Indoor Space per Sq m)	International Exhibitors (Indoor Space per Sq m)	Power Charges (1 KW Complimentary)	Plus Taxes
	Raw Space	36 sq m	INR 6,500/-	USD 150 per sq m	INR 3,000/- per KW	18% GST
	Shell Scheme	9 sq m	INR 7,000/-	USD 180 per sq m	INR 3,000/- per KW	18% GST

Note 1: Cost of Shell Scheme Stalls will include side walls, carpets, name fascia, 3 lights, 1 table, 2 chairs and 5/15 A power socket for every 12 sqm stall or in multiples thereof.

Note 2: Power up to 1 KW is complimentary. Any requirement above 1 KW will be chargeable.

Total Cost: _____ (inclusive of Power Charges & GST @ 18%)

PAYMENT SCHEDULES: Advance Payment – 50% along with this application. Balance Payment – 50% due on or before July 31, 2022.

Allotment of stalls will be made after the full payment on a first-cum-first-served basis.

METHOD OF PAYMENT: By Account Payee Cheque/DD/Pay Order/RTGS/NEFT and Online Bank Transfer to the bank. Payment must be drawn in favor of: Indian Exhibitions, Conferences & Events Services Association, Payable at New Delhi.

We enclose DD/Cheque/Online Payment to INDIAN EXHIBITIONS, CONFERENCES AND EVENTS SERVICES ASSOCIATION, as a participation fee:

DD/ChequeNo./Online _____ dated _____ for Rs _____

Drawn on (Banker's Name) _____ towards our advance (Min.50%) Full Payment for the

Stall No. _____ measuring _____ sqm.

OTHERS:

I/We are also confirmed for Advertising in the Exhibitor Catalogue Sponsoring Seminar/Conference Networking Events AGM of IESA

We will approach you with further details as per your interest ticked above.

I/We have read the terms & conditions on page 2 and confirm that we shall abide by them.

For and on behalf of the Exhibitor

Name of Authorized Representative: _____

Signature with Company Stamp: _____ Date: _____

TERMS & CONDITIONS

RIGHTS: The IESA, organizers reserve all rights in connection with INDIA EXPO SHOP 2022.

TERMS OF REFERENCE: The term 'Exhibition' shall mean India Expo Shop 2022. The 'Exhibitor' shall mean the party to whom space has been allotted in the exhibition; 'Exhibition Manual' shall mean the handbook prepared by the organizer which carries such regulations which seem reasonable to the organizer relating to the Exhibition, the Venue, and the Exhibitor's attendance and conduct at the Exhibition and the term 'organizer' shall mean IESA.

AGREEMENT: A binding contract shall come into existence between the Exhibitor and the Organizer on acceptance of the Application for Participation form in writing by the Organizer. No Changes to these Terms shall be valid unless signed in writing by the duly authorized representatives of both the Exhibitor and the Organizer.

ALLOCATION OF STANDS/BOOTH: The basis of Allotment will be neutrality, aesthetic appeal, conformity with floor plan layout and product groups. Allocation will be subject to receipt of all advance payments. Booth (s) will be allocated on a first cum first serve basis after the full payment in advance. Allocation of stand numbers location will be communicated in writing to all applicants by the organizers and these conclude the contract for participation in the exhibition between the organizers and exhibitors. The booth(s) allocated will be used solely by the exhibitor for a display of goods mentioned in their space booking application form. Subletting of booth(s) or displaying goods not listed out in the original application will not be allowed.

ALTERATION OF SPACE ALLOTTED: The organizers reserve the right at any time, and from time to time, to make such alterations in the ground plan of the Exhibition, as may in their opinion be necessary and to alter the shape, size of the position of the space allotted to the Exhibitor. However, no alteration to the space allotted will be made in such way as to impose on the Exhibitor any greater liability for rental than that undertaken in the contract.

OBLIGATION OF EXHIBITORS: On confirmation of the stand allocation, an Exhibitor is obliged to make payments for the balance cost of participation, and cost for additional services availed of, as per schedule. Failure to adhere to the payment schedule will lead to forfeiture of all payments made. An Exhibitor is bound by these conditions of participation and Rules and Regulations for Exhibitors issued from time to time by the organizers and is obliged to enforce compliance thereof from his staff, agents, or representatives. The Exhibitor shall observe and comply with the Exhibitor Manual at all times. The Exhibitor remains obliged to participate even if the Exhibition is postponed for reason deemed necessary by the organizers.

CANCELLATION & REDUCTION OF SPACE: In case of cancellation or withdrawal from the participation of the stall by any Exhibitor, the paid amount would be forfeited. Reduction of space may be allowed by the organizers at their discretion and without assigning any reason to elect whether or not to accept any reduction request.

DEFAULT OF PAYMENTS: The organizers reserve the right to cancel any reservation of space in the event of an exhibitor not having fully paid the dues in advance of space booking charges.

RIGHTS OF ORGANIZERS: The organizers reserve the following rights:

- To reject any application for space without assigning any reason.
- To amend these conditions for participation and additional Rules and Regulations for participants from time to time, this shall be binding on all participants.
- To change the stand location or to make certain changes, alterations, and curtailments in the final allotments of stall areas with respect to that originally booked by the exhibitor.
- To postpone, curtail, extend, or abandons the exhibition or close any or all sections of it temporarily or permanently, if unforeseen circumstances so require. In such an eventuality, no exhibitor shall be entitled to withdraw from the contract or to claim any compensation or damage.
- To refuse permission to an exhibitor to clear his stand if he has not discharged all debts to the organizers, and to remain his exhibits or other goods as collateral security till the debts are cleared and charge demurrage and administrative charges.

INSURANCE COVERAGE & ORGANIZERS INDEMNITY: The onus is on the exhibitor to obtain insurance coverage against all risks arising from the to and fro transport of exhibits and their display during the Exhibition, particularly against theft, etc. Comprehensive insurance is recommended. The Organizers shall not be liable for personal injuries and material damage including theft of any exhibit/ good. To be bound by the provisions of these conditions for participation, the exhibitor expressly exempts the Organizers from any claims for damages that may be made by third parties.

IMPORTED EXHIBITS / FOREIGN PRINCIPALS: As per the directives of the India Trade Promotion Organization, the nodal agency attached to the Ministry of Commerce, Govt. Of India, which approves all International Exhibitions, Duty-free import facility (Under ATA Carnet or Re-Export Bond supported by the Bank Guarantee) is available to only foreign exhibitors who have paid participation charges in foreign exchange at the rates applicable to foreign exhibitors. Indian exhibitors interested in displaying exhibits imported from foreign principals must ensure that each of their foreign principals registers as an exhibitor, on payment of space charges @ USD 350 per sqm. With appropriate space required. At the request of Indian exhibitors and foreign principals, an integrated stall with their combined space will be provided.

GENERAL RULES: In addition to the above the exhibitor shall abide by the general rules of the India Bombay Convention & Exhibition Centre (BCEC) Mumbai. For safety and maintenance as well as for aesthetic appeal. No hoarding banners etc. will be allowed on the premises of the BEC or on the roads in the vicinity. Exhibitors must take extra care to ensure that there is no damage to the floor or structural property of the venue

PERMISSION/APPROVALS: All verbal agreement, permission, individual approvals or special authorization shall be deemed to be valid only if confirmed in writing by the organizers.

EXHIBITION LAYOUT PLAN: The organizer reserves the right to make amendments in the exhibition layout, including re-locating the booths; without notifying the exhibitors. The stall numbers cannot be changed even if the participant decides to shift the location of the booth on the exhibition floor.

SAFETY/SECURITY NORMS: Organizers will arrange for the general security of the exhibition area. However, it is the responsibility of the exhibitors to take care of the exhibits and belongings in their booths for the entire duration of the exhibition, including the move-in and move-out periods. Exhibitors are recommended to arrange for adequate insurance coverage to their belongings in their booths.

FAILURE OF SERVICES: The organizers will use their best endeavors to ensure the supply of the services of the Pragati Maidan, New Delhi, and of the authorized contractors, but they shall not incur any liability to the Exhibitor for any loss or damage if such services shall wholly or partially cease to be available. No refund or concessions will be allowed to the exhibitors.

FORCE MAJEURE: Under the conditions of force majeure, which also include strike, lockout, closure, and riot, the organizers reserve the right to alter the opening dates and duration or curtail, cancel or suspend in whole or part of the Exhibition. In such an event, the Exhibitor is entitled neither to rescind the contract nor to claim any compensation or damages. In case of cancellation of the Exhibition, a refund will be made after deducting the proportionate cost already incurred by the organizers, and the cost of any additional services provided to the Exhibitor.

FINAL DECISION: In case of any dispute in the interpretation of conditions for participation, or between exhibitors, the final decision of the Organizers namely IESA, shall be binding on all parties.

DOMICILE AND JURISDICTION: The implementation of these regulations or supplementary stipulations laid down by the organizers relating to the exhibition shall be deemed to be domiciled at the office of the Delhi Courts. All disputes arising shall be judged according to Indian Laws and subject to Delhi jurisdiction only.

We have read the Terms & Conditions of India Expo Shop 2022 –relating to the administration of the exhibition given overleaf and we hereby agree to abide by them.

NAME: _____ **DATE:** _____

SIGNATURE: _____